

Subsidiary Legislation made under s.15.

Authorised Agent Regulations 2022

LN.2022/048

Commencement

24.2.2022

ARRANGEMENT OF REGULATIONS

Regulation

1. Title.
2. Commencement.
3. Application.
4. Form A1.

SCHEDULE

2021-26

Register of Property Occupation

2022/048

Authorised Agent Regulations 2022

In exercise of the powers conferred upon him by section 15 of the Register of Property Occupation Act 2021, the Minister with responsibility for Public Utilities has made the following Regulations-

Title.

1. These Regulations may be cited as the Authorised Agent Regulations 2022.

Commencement.

2. These Regulations come into operation on the day of publication.

Application.

3. These Regulations shall apply where an agent is authorised on a landlord's behalf to deal with relevant property in occupation and an application is being made to the Registrar by an occupier pursuant to the Register of Property Occupation Act 2021.
4. In furtherance of the Register of Property Occupation Act 2021, a landlord and his authorised agent shall complete a Form A1 as prescribed by the Registrar.
5. Failure to complete a Form A1 will result in the Registrar not processing any application.
6. An application to the Registrar shall only be made if the relevant property is in occupation and relevant property not in occupation shall not be the subject of a Form A1.

Form A1

7. A copy of Form A1 to be completed shall be materially as contained in the attached Schedule and as amended by the Registrar from time to time.

SCHEDULE

Regulation 7

Form A1

PART A

I, *(Landlord's name)* _____

of (name of your business, company or trust if applicable)

and having **ID Card / Passport number** _____

authorise the Registrar of Property Occupation at LPS to disclose information to

(insert Agent's name)

in relation to the following properties:

I HEREBY CONFIRM –

(a) the above Agent is authorised to act on my behalf and exchange and disclose information with LPS in connection with matters relating to a landlord's responsibility pursuant to the Register of Property Occupation Act 2021.

(b) I have read and understood the RPO Privacy Statement found at: <https://regoc.gi> > Menu > Privacy Notice

(c) I am aware that actions carried out by my Agent are treated under the Register of Property Occupation Act 2021 as if they had been undertaken by me and I shall be liable for the Agent's actions.

(d) this authority is only valid until 31 December 2022 and is to be renewed thereafter.

(e) the Agent is only authorised to act on my behalf in connection with the aforesaid properties.

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This overrides any earlier authority (if any) given to LPS. LPS will hold this authority until the Landlord informs LPS in writing to the contrary OR the authority ends as stipulated above, whichever is earliest.

Landlord's signature/ Landlord's authorised signatory <i>(See notes before signing)</i>
Date

Insert Landlord's address or company registered office here:

Address	
Phone number	
Email address	

PART B

I (*Agent's name*) _____

of (*insert address*) _____

HEREBY CONFIRM the appointment as authorised Agent by the Landlord in **PART A**.

I FURTHER CONFIRM that:

- (a) this authority is only valid until the 31 December 2022 and is to be renewed thereafter.
- (b) I have read and understood the RPO Privacy Statement found at: <https://regoc.gi> > Menu > Privacy Notice
- (c) I have a licence under the Fair Trading Act 2015 (if applicable) and shall adhere to the provisions contained therein including guidance in the relevant codes of conduct.
- (d) I understand the Office of Fair Trading may investigate any conduct that breaches my licence.

Signature of Agent
Date

Insert Agent's address or company registered office here:

Address

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Phone number	
Email address	
Client reference	